

## PAID SUMMER POSITION

# Clinic Summer Student Attorney/ Associate

Looking for a fast-paced, interesting summer job? Looking for experience that will help you launch a great career after law school? If so, UB School of Law's Clinics

are a great place to work. Our small but busy law firm is a dynamic team working on cutting-edge issues in Western NY and around the country!

If you are energetic, detail-oriented, motivated, able to manage multiple priorities, and interested in social justice... this may be the perfect opportunity for you! The Clinic Summer Student Attorney/Associate will be admitted under the Clinic's Student

Practice Order and will be able to represent clients (maybe even appearing in court if the opportunity arises)!

The Clinic Summer Student Attorney/Associate will be responsible for assisting with cases for several clinics including: Community Engagement Legal Clinic, Mediation Clinic Criminal Justice Advocacy Clinic, Environmental Advocacy Clinic, and others as needed. Clinic Summer Associates may also review and prepare correspondence, prepare discovery, legal research and draft legal memoranda, type and modify documents, prepare case folders, locate and interview witnesses, client intake, and maintain files, and perhaps appear in court or working with government officials directly.

Our office is open Monday - Friday 9:00 am. – 4:00 pm. Fellows are able to work a maximum of 29 hours per week with some flexible hours. Position is paid at the University Graduate Assistant rate of \$14.20/ hr.

In order to be considered for this position, please apply in LOCK with your cover letter, resume, unofficial transcript and short writing sample (up to 10 pages).

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