



University at Buffalo  
**Clinical Legal Education**  
School of Law

## PAID SUMMER POSITION

# Access to Justice Summer Fellowship

Looking for a fast-paced, interesting summer job? Looking for experience that will help you launch a great career after law school? If so, UB School of Law's Clinics are a great place to work. Our small but busy law firm is a dynamic team working on cutting-edge issues in Western NY and around the country!

If you energetic, detail-oriented, motivated, able to manage multiple priorities, and interested in social justice... this may be the perfect opportunity for you! All Access to Justice Summer Fellows will be admitted under the Clinic's Student Practice Order and will be able to represent clients (maybe even appearing in court if the opportunity arises)!

A2J Summer Fellows explore many types of law over the summer. You can get work experience across many areas, bridging classroom knowledge and getting experience in essential lawyering skills. A2J Summer Fellows are responsible for assisting with cases, reviewing and preparing correspondence, preparing discovery, legal research and drafting legal memoranda, typing and modifying documents, preparing case folders, locating and interviewing witnesses, client intake, and maintaining files, and perhaps appearing in court or working with government officials directly.

Additional administrative responsibilities may include answering phones, contact with clients and pro se litigants, and running small office errands. Our office is open Monday - Friday 9:00 am. – 4:00 pm. Fellows are able to work a maximum of 29 hours per week with some flexible hours. The Clinical Program is comprised of eight clinics: Animal Law Clinic; Civil Legal Access to Justice Hybrid Clinic; Civil Liberties & Transparency Clinic; e-Law Center Clinic; Environmental Advocacy Clinic; Family Violence & Women's Rights Clinic; Mediation Clinic; and Puerto Rico Recovery Assistance Legal Clinic.

In order to be considered for the Fellow position, please forward your cover letter, resume and unofficial transcript to [law-clinic@buffalo.edu](mailto:law-clinic@buffalo.edu).



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**If you have any questions, please email [law-clinic@buffalo.edu](mailto:law-clinic@buffalo.edu) or stop by office 507 O'Brian Hall during business hours!**